

**MINUTES OF THE REGULAR MEETING OF THE ST. BERNARD-ELMWOOD  
PLACE BOARD OF EDUCATION ON JUNE 25, 2018**

The St. Bernard-Elmwood Place Board of Education met in regular session on June 25, 2018, at 5:45 p.m. in the Board of Education Office, 105 Washington Avenue, St. Bernard, Ohio 45217. The meeting was called to order by President Linda Radtke and opened with the Pledge to the Flag.

Roll Call

Present: Linda Radtke, Katie Estep, Marc Fleak, Micki Spears, and Tinette Underwood

Also present: Dr. Mimi Webb, Emily Hauser, and Bruce Helwagen

Visitors (who signed in): Mike Mays, Lauren Mays Waddle, Carolyn Spears, Ron Spears, Donna Spradlin, Mary Kay Powell, and Gayle Pope

Presentations

The following were inducted in the St. Bernard-Elmwood Place Education Hall of Fame: Mr. Michael Mays, Mrs. Gayle Pope, Ms. Mary Kay Powell, and Mrs. Carolyn Spears

Public Participation

None

18-86 Approval of Minutes of Regular Meeting on May 21, 2018 and Minutes of Special Meeting on May 31, 2018

Mrs. Underwood made a motion, seconded by Mrs. Spears, to approve the minutes of the Regular Meeting on May 21, 2018 and minutes of the Special Meeting on May 31, 2018.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-87 Financial Report and Report of the Treasurer

Mrs. Spears made a motion, seconded by Miss Estep, to approve the following:

Financial Report for May 2018

Investments for May 2018

Investments - General

Star Ohio	\$10,027,041.36
5/3 Securities	2,234,681.94

Investment & Bank Interest - General

Star Ohio General	15,550.80
US Bank	146.63
5/3 Bank	1,786.46
5/3 Securities	400.68

Investments – Building Project

Star Ohio Bond Retirement	277,141.86
Star Ohio LFI	900,198.78
Star Ohio Local Share	652,778.54
Star Ohio State Share	3,235,308.77
5/3 Securities LFI	2,826,282.00
5/3 Securities Local Share	5,170,889.21

Investment Interest – Building Project

Star Ohio Bond Retirement	439.26
Star Ohio LFI	547.71
Star Ohio Local Share	921.64
Star Ohio State Share	5,241.50
5/3 Securities Local Share CD's	10,717.33
5/3 Securities LFI CD's	10,379.34

Donations

<u>Source</u>	<u>Amount</u>	<u>Fund</u>	<u>School/Club</u>
Fleming Road UCC	\$ 300.00	007 9074	Emil C. Werner Scholarship
Jeanne Fischer	2,500.00	007 9079	Titan Hall of Fame Scholarship
Robert & Elvira Disbennett	100.00	007 9092	Jerry Radtke Titan Scholarship
Jeanne Fischer	2,500.00	007 9092	Jerry Radtke Titan Scholarship
Fleming Road UCC	1,000.00	018 9031	EPE Principal Fund
Christy & Kyle Barlow	112.00	200 9246	Class of 2018

Invoices with Then and Now Certificates in Excess of \$3,000 or Invoices More than 30 Days older than the Purchase Order as Presented

American Products Manufacturing	\$237.62
Bad Omelet Screen Printing	512.50
Pam Carroll	25.25
Shirley Haller	85.00
Regina Jasinowski	161.93
Scholastic Reading Club	60.00
Xtraman Fundraising	500.00

Approval of New Account

Ode to Joy Music Scholarship 007-9080

Adopt Final Appropriations and Amended Certificate as Presented in Attachment #1

The Treasurer recommends approval of the Fiscal Year 2018 Appropriation Measure as presented granting her authorization to amend if necessary and report the results to the Board of Education.

Approval of Trident Insurance Proposal

Resolution Declaring it Necessary to Renew a Portion of an Emergency Levy for the Purpose of Providing for the Emergency Requirements of the School District

**A RESOLUTION DECLARING IT NECESSARY TO RENEW A PORTION OF AN EMERGENCY LEVY FOR THE PURPOSE OF PROVIDING FOR THE EMERGENCY REQUIREMENTS OF THE SCHOOL DISTRICT**

**WHEREAS**, the Board of Education of the St. Bernard-Elmwood Place City School District (the “Board”) currently has in existence an emergency tax levy to raise \$1,675,000 per year for a period of 10 years, approved by the voters of the School District on February 3, 2009, and first placed on the tax list and duplicate in 2009 for collection in years 2010 through 2019; and

**WHEREAS**, the Board has determined that the amount of taxes which may be raised within the ten-mill limitation, when combined with state and federal revenues, will be insufficient to provide for the emergency requirements of this school district, and that it is therefore necessary to renew a portion of the proceeds derived from an existing levy in excess of the ten-mill limitation in order to raise the amount of \$1,256,250 each year for a period of ten (10) years; and

**WHEREAS**, a resolution declaring the necessity of renewing a portion of an existing emergency levy under R.C. 5705.194, *et seq.* outside the ten-mill limitation must be passed and certified to the Auditor of Hamilton County in order to permit the Board to consider the renewal of such a tax.

**NOW, THEREFORE, BE IT RESOLVED** and hereby determined by the Board of Education of the St. Bernard-Elmwood Place City School District, Hamilton County, Ohio that:

**SECTION I**

This Board determines and declares that the revenue which will be raised by all tax levies which this district is authorized to impose, when combined with state and federal revenues available to this Board, will be insufficient to provide for the emergency requirements of this district, and that it is therefore necessary to renew a portion of the proceeds derived from an existing emergency levy in excess of the ten-mill limitation in order to raise the amount of \$1,256,250 each year for a period of ten (10) years for that purpose, with the levy on the tax list and duplicate for the year 2019 to be first distributed to the Board in the year 2020.

**SECTION II**

The question of the renewal of a portion of the proceeds derived from the existing emergency levy shall be submitted to the electors of this school district at an election to be held on November 6, 2018.

**SECTION III**

The Treasurer is directed to certify immediately a copy of this resolution to the Hamilton County Auditor for calculation and certification by the auditor of the annual levy, expressed in dollars and cents for each one hundred dollars of valuation as well as in mills for each one dollar of valuation, throughout the life of the levy which will be

required to produce the annual amount set forth above, with such certification by the auditor being done in accordance with R.C. 5705.195.

**SECTION IV**

All formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and all deliberations of this Board and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Appoint Alternate to Tax Incentive Review Council

Appoint Linda Radtke as an alternate to the Tax Incentive Review Council

Adopt Temporary Appropriations for the 2018-2019 School Year

WHEREAS, it is desired to postpone the passage of the Annual Appropriations Resolution until an Amended Official Certificate of Estimated Resources for the year beginning July 1, 2018 is received from the County Budget Commission, and to pass a temporary resolution for meeting the ordinary expenses of this school district until the effective date of the Annual Appropriations Resolution, and

WHEREAS, Section 58.705.38 of the Ohio Revised Code provides that a temporary appropriations measure may be passed to meet ordinary expenses until not later than October 1 of the current fiscal year;

THEREFORE, BE IT RESOLVED by the Board of Education of the St. Bernard-Elmwood Place City School District of Hamilton County that to provide for the current expenses and other expenditures of said Board for the period July 1, 2018 until the effective date of the Annual Appropriations Resolution for the fiscal year ending June 30, 2019 the following sums be, and the same are, hereby set aside and appropriated for the several purposes for which expenditures are to be made for and during said periods as follows, vis

	Temporary Appropriations
001 General Fund	\$13,000,000.00
002 Bond Retirement Fund	700,000.00
003 Permanent Improvement	1,000,000.00
004 Locally Funded Initiative	4,686,781.00
006 Food Service	500,000.00
007 Special Trust Fund	35,000.00
008 Endowment Fund	1,872.79
010 Classroom Facilities	31,771,817.00
018 Public School Support	14,000.00
019 Other Grants	120,000.00
034 Classroom Facilities Maintenance	5,000.00
200 Student Activity	20,000.00
300 Athletics	70,000.00
400 State-supported Funds	880,000.00
500 Federally-supported Funds	1,000,000.00

BE IT RESOLVED, that this Board of Education, as authorized by Section 3313.18 and 3313.20 of the Ohio Revised Code, hereby dispenses with the adoption during the 2018-2019 fiscal year of resolutions:

- a. Authorizing the purchase of property, exempt real estate;
- b. Authorizing payment of debts or claims, the salaries of superintendent, teachers, and other employees;
- c. Approving warrants for the payment of any claim for school funds;
- d. Approving attendance of the treasurer, superintendent, or designees at professional meetings.

Resolution Requesting the County Auditor to Make Advance Payments of Taxes

Whereas, the Ohio Revised Code allows a taxing authority to request payment from the County Auditor funds derived from taxes or other sources to the County Treasurer, which may be held on account of a location subdivision;

Therefore, be it resolved by the St. Bernard-Elmwood Place Board of Education, Ohio;

Section 1: That the Auditor and Treasurer of Hamilton County in accordance with Ohio Revised Code 321.34, be requested to draw and pay to the St. Bernard-Elmwood Place City School District upon the written request of Emily Hauser, Treasurer, to the County Auditor, funds due derived from taxes or other sources, payable to the County Treasurer to the account of the St. Bernard-Elmwood Place Schools, and lawfully applicable for purposes of the 2019 fiscal year.

Section 2: That the Treasurer of the St. Bernard-Elmwood Place City Schools shall forward to the County Auditor a certified copy of this resolution.

Authorize Treasurer to Make Advances from General Fund to Other Funds as Needed to Clear Deficit Balances

Approval of Participation in the Following State and Federal Grants

Title I	572-9019
Title II-A	590-9019
Early Childhood Education	439-9019
High Schools That Work	461-9019
IDEA-B	516-9119
Early Childhood Special Education	587-9019
Title III	551-9019
Title IV	599-9019

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-88 Resignations

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve the following resignations, effective at the end of the 2017-2018 school year.

- a. Jessica Brandon, School Psychologist
- b. John Estep, Bus Driver
- c. Christina Ellis-Townsend

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

Abstain – Miss Estep

18-89 Employment of High School Assistant Principal

Mrs. Underwood made a motion, seconded by Mr. Fleak, to employ Adam Raby as the High School Assistant Principal, Step 1, effective August 1, 2018 through July 31, 2019.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-90 Employment of New Certified Staff

Miss Estep made a motion, seconded by Mrs. Spears, to approve the employment of the following certified teachers for the 2018-2019 school year:

1. Abreanna Jacobs, Secondary Social Studies Teacher, Bachelors Degree, Step 1
2. Ashley Witzgall, Elementary Teacher, Masters Degree, Step 1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-91 Re-employment of Paraprofessionals for the 2018-2019 School Year

Mrs. Spears made a motion, seconded by Miss Estep, to employ the following as paraprofessionals for the 2018-2019 school year:

Brian Magnarini, Step 9, 7 hours per day, 194 days  
Deanna McCreanor, Step 6, 7 hours per day, 194 days  
Theresa Meister, Step 2, 7 hours per day, 194 days  
Renee Veselka, Step 2, 7 hours per day, 194 days

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-92 Summer School Tutors

Mr. Fleak made a motion, seconded by Mrs. Underwood, to employ the following as Summer School Tutors on an as-needed basis:

Natalie Cann  
Ellen Douglas  
Sarah Girard  
Tracy Wheeler

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-93 Wednesday School Personnel

Mrs. Underwood made a motion, seconded by Mr. Fleak, to employ Nick Wilson as Wednesday School (detention) personnel for the 2017-2018 school year on an as-needed basis.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-94 St. Bernard Crossing Guard

Mrs. Spears made a motion, seconded by Miss Estep, to employ William Ayers as a St. Bernard Crossing Guard, effective August 14, 2018, 2 hours per day on student days.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-95 Resolution and Supplemental Athletic Contract for 2017-2018

Mrs. Underwood made a motion, seconded by Mr. Fleak, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there is an opening for the position listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the position has accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there is an opening in the position listed below by advertising the opening in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the position by the Board of Education has applied and accepted the position.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Lucas Holden	7 <sup>th</sup> Grade Boys Basketball Coach	1

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-96 Employment of Supplemental Contracts for 2018-2019

Mrs. Spears made a motion, seconded by Miss Estep, to approve the following:

Upon the recommendation of the Superintendent, the Board of Education of the St. Bernard-Elmwood Place School District hereby authorizes the employment of the person listed below under the designated supplemental contract, to be compensated in accordance with the Board-adopted salary schedule.

Also upon recommendation of the Superintendent, the Board of Education nonrenews the supplemental contract listed below, effective at the close of the 2018-2019 school year, and directs the Treasurer to serve written notice of nonrenewal, pursuant to Revised Code 3319.11(H)(1)(a), to the person listed, along with the contract of employment.

<u>Name</u>	<u>Position</u>	<u>Step</u>
Michael Radtke	Varsity Cross Country	5
Michael Radtke	Varsity Boys Basketball	5
Brett Kies	Reserve Boys Basketball	4
Christina Fisk	Varsity Swimming	3
Kristin Woosley	Junior High Swimming	2
Michael Corson	Varsity Football (60%)	5
Adam Raby	Varsity Asst. Football	3

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-97 Resolution and Supplemental Athletic Contracts for 2018-2019

Mr. Fleak made a motion, seconded by Miss Estep, to approve the following:

WHEREAS, the certificated employees of the St. Bernard-Elmwood Place City School District have been notified that there are openings for the positions listed below and at this time no such certificated employees with the qualifications which the Board of Education deems necessary for the positions have accepted the position; and

WHEREAS, individuals with a teaching certificate who are not employed by the St. Bernard-Elmwood Place City School District have been notified that there are openings in the positions listed below by advertising the openings in appropriate local media, and at this time no such individuals with the qualifications deemed necessary for the positions by the Board of Education have applied and accepted the positions.

NOW, THEREFORE, BE IT RESOLVED THAT the following be employed as listed:

<u>Name</u>	<u>Position</u>	<u>Step</u>
Nick Hendricks	Varsity Boys Asst. Basketball	5
Fred Guth	Varsity Volleyball	5
Karen Guth	Reserve Volleyball	5
Elizabeth Mosley	8 <sup>th</sup> Grade Volleyball	3
Deanna McCreanor	7 <sup>th</sup> Grade Volleyball	3
Hayley Morgan	Varsity Football Cheerleading	1
James Spears	Varsity Football (40%)	5

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-98 Tutor

Mrs. Underwood made a motion, seconded by Mrs. Spears, to employ Carole Ritchie as a tutor for providing enrichment for identified gifted students for the 2018-2019 school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-99 Approval of OAPSE Local #622 Contract

Miss Estep made a motion, seconded by Mrs. Underwood, to approve the OAPSE Local #622 Contract as presented. Any changes to the contract as presented must be brought back to the Board for approval.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-100 Life Insurance for Exempt Employees

Mr. Fleak made a motion, seconded by Mrs. Spears, to approve life insurance for exempt employees in the amount of \$30,000.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-101 Longevity for Maintenance Supervisor

Mrs. Spears made a motion, seconded by Mr. Fleak, to approve the longevity percentage for the Maintenance Supervisor on Step 30 and above to receive an annual longevity bonus in the amount of 3% of the employee's annual salary, effective July 1, 2017.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-102 Student Fees

Mrs. Underwood made a motion, seconded by Miss Estep, to approve student fees at the rate of \$20 for Grades K-12 for the 2018-2019 school year.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-103 Ohio School Boards Association Capital Conference

Mrs. Spears nominated Linda Radtke to be the official delegate to the Ohio School Boards Association annual meeting. There being no further nominations, Mrs. Spears made a motion, seconded by Mrs. Underwood, to appoint Linda Radtke as the official delegate to the Ohio School Boards Association annual meeting.

The motion passed by the following roll call vote:

Yes – Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood  
Abstain – Mrs. Radtke

Miscellaneous - Liaison Reports

1. Curriculum Council Liaison – Micki Spears (no report)
2. Student Achievement & Student Affairs Liaisons – Katie Estep (no report)
3. Education Hall of Fame Committee Liaisons – Tinette Underwood and Marc Fleak (no report)
4. Alumni Association – Micki Spears and Marc Fleak
5. Great Oaks Institute of Technology & Career Liaison – Micki Spears
6. Legislative Liaison – Katie Estep
7. Business Liaison – Tinette Underwood
8. Building Project Report – Bruce Helwagen
9. President's Report – Linda Radtke
10. Superintendent's Report - Dr. Mimi Webb

18-104 Approval to Cease Audio Recordings of Board Meetings

Mrs. Spears made a motion, seconded by Miss Estep, to cease audio recording of board meetings, effective August 1, 2018.

The motion passed by the following roll call vote:

Yes – Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

18-105 Adjournment

Miss Estep made a motion, seconded by Mrs. Underwood, to adjourn the meeting.

The motion passed by the following roll call vote:

Yes – Mrs. Radtke, Miss Estep, Mr. Fleak, Mrs. Spears, and Mrs. Underwood

Meeting adjourned at 7:20 p.m.

Minutes approved by the Board of Education: \_\_\_\_\_

\_\_\_\_\_  
Treasurer Date

\_\_\_\_\_  
Board President Date